

LFVs general invoicing- and payment terms

LFV applies these terms when purchasing goods, services and contracts, as long as no other specific terms for the particular order have been agreed upon in writing.

E-invoicing and PEPPOL	<p>Invoices to be submitted electronically to LFV ("e-invoice"). Note that PDF (scanned version) or email are not approved formats.</p> <p>E-invoices shall comply with PEPPOL criteria.</p> <p>LFV's registered ID in PEPPOL, GLN 7300009051908 or registration no. ("organisationsnummer") 202100-0795 and sends and receives e-invoices via Pagero.</p> <p>LFV offers its Contractors the possibility to use Pagero's portal solution "Pagero Free Web Portal" to send e-invoices to LFV. "Pagero Free Web Portal" is a web-based e-invoicing service free of charge. The Contractor is required to register enabling use of the service. For more information on e-invoicing and how to register refer to:</p> <p>https://www.pagero.se/project-pages/luftfartsverket/</p> <p>If the Contractor has its own solution for e-invoicing via another operator, the Contractor to contact its operator to make a connection to LFV (Luftfartsverket).</p>
Your reference	<p>All invoices to contain the field "Your reference":</p> <p>LFV's payee number (five digits) supplemented by the first and last name of the payee at LFV (format: 12345/Carl Carlsson) and;</p> <p>LFV's contract reference number ("doc id"), e.g. the purchase order number and, where applicable, the contract reference number for any framework agreement/contract (format: D-YYYY-XXXXXX)</p> <p>Above information to be found in the Framework Agreement and and/or the Purchase Order.</p>
VAT registration	<p>All invoices to include:</p> <p>LFV's VAT registration number as required under the regulations of inner trade within the European Union: SE202100079501.</p> <p>The Contractor's VAT registration number, where the Contractor is liable to pay value added tax and the invoice is subject to VAT.</p>
Invoice amount	<p>The balance of the invoice to include payment for Goods, Services and/or Works that the Contractor has completed and LFV has accepted in accordance with the contract.</p>
Payment	<p>The applicable IBAN and SWIFT (BIC) codes to be stated on the invoice. Contractors who do not use IBAN/SWIFT, please state other information about the recipient of the payment necessary to pay the invoice (name of the bank, account number, name and address of the account holder, clearing number, etc.).</p>
Payment terms	<p>Payments to be done within 30 days net from the date LFV has received an e-invoice, provided the delivery or performance has been accepted by LFV.</p>
Invoice/Service fee	<p>LFV does not accept any invoice fees or other similar charges.</p>
Delay	<p>If LFV does not pay an amount properly due within the agreed payment period, LFV shall be liable to pay statutory interest and/or other statutory compensation on the overdue amount in accordance with the Swedish Act on Interest (1975:635). Such statutory interest and/or compensation to be invoiced separately.</p>
Incorrect invoicing	<p>The invoice is not be deemed to have been received by LFV until the information required above has been submitted. LFV may disregard any invoice that violates the above terms.</p>